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Web

## Task Master Web

digital office

When your document capture needs stretch beyond the office walls to remote locations for scanning or indexing, Task Master Web extends Task Master's reach with browser-based tasks. Supervisors and administrators can access Task Master without installing any software on their local computer.

Experience Task Master Web

Operate Task Master Web tasks, Monitor the workflow,

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## Task Master Web

and the central digital office

Webmaster

When your document capture needs stretch beyond the office walls to remote locations for scanning or indexing, **Task Master Web** extends Task Master's reach with browser-based tasks. Supervisors and administrators can access Task Master without installing any software on their local computer.

Task Master Web makes it easy to distribute processing to the locations where you want to do the work. Scanning, verifying recognition results, or indexing images in a browser means that distributed offices can scan directly into the central capture system and at home workers can be integrated into your document automation strategy.

### Productivity Benefits

Task Master Web makes a capture system more flexible by running where the documents and employees are, instead of forcing them to be centralized.

#### Distributed Scanning

When documents are received at remote locations, but need to be processed centrally, Task Master Web is a convenient, low-cost solution. With only a scanner and a browser, Task Master Web ties distributed locations together to a central hub of processing.

Document originals do not have to leave their place of receipt, but their images are automatically transported to a central location after scanning. With a simple user interface appropriate for casual users, Task Master Web scanning is the practical way to link to distributed locations.

#### Remote Verification and Indexing

When operators for OCR verification or manual indexing cannot come to the office, Task Master Web takes the work to them. At-home workers access the same data, the same validation edits (including lookups), and the same process, as users of Task Master Client. The result is that local or remote, users can finish the work required.

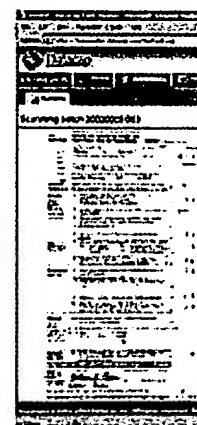
### ☒ Experience Task Master

Operate Task Master tasks, Monitor and Administer from your browser

No Installation

### ☒ Screenshots

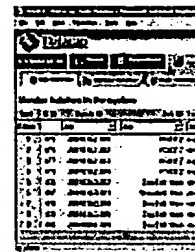
Scan task interface



Job monitor

### Supervisors and Administrators

Data entry supervisors and capture system administrators are not always at their desks. With Task Master Web and a browser, an administrator, responding to a page, can quickly pinpoint the source of a bottleneck and respond to it – even from home. That saves the administrator's time and dramatically reduces the cost of capture system administration.



 **More Information**

I want more info  
Master Web!

### Features

*Task Master Web* makes it easy to distribute processing and management of your Task Master. Master Web is a complete alternative user interface to Datacap Task Master. Working in the fan environment, users operate tasks, monitor processing, and administer users, stations, and work

#### Scan Task Operation

- Run scanner by TWAIN interface
- Configure scanner parameters locally
- Scan at full-rated speed with fast buffer option
- Store batch locally, but register centrally
- Rescan and insert pages to complete batch
- Display images for manual review
- Display TIFF images in browser
- Modeless operation. Can perform other actions while in a batch

#### Upload Task Operation

- Run simultaneously with Scan Task
- Transfer entire batch as single XML object
- Queue automatically by scan station ID
- Secure unique file transfer through firewall

#### Verify Task Operation

- Correct recognition results
- Index manually from image
- Validate data values, including lookups
- Display low-confidence/invalid fields by color
- Show *problem* fields only or all fields
- Override validations when allowed
- Secure unique file transfer through firewall
- Display TIFF images in browser
- Modeless operation

#### Job, Station, and Web Monitors

- Display all work in system
- Sort by batch ID, job, task, user, etc.
- Filter by job, task, or status
- Set auto-refresh at user selected
- Select columns for display
- Rollback batch for reprocessing
- Delete finished or aborted batches
- List all stations on same Task Master
- Monitor current task and status by station
- List all browsers currently signed on

#### Administrator Options

- Review and manage workflow parameters
- Create Jobs by adding Tasks
- Set Job and Task parameters
- Specify workflow conditional processing
- Add and manage users and user groups
- Create stations and configure user groups
- Assign task permissions by user group
- Control access privileges per user group
- Enable QA queues for quality control

#### Security Features

- Encrypt with Secure Socket Layer
- Access internal data w/o drive mapping
- Authenticate by user, password, etc.
- Time out session automatically

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Task Master Web screenshot  
Scan task interface

Close window



Run in a  
Browser

Task Master Web screenshot interface showing a scan task interface. The interface includes a header with "Datacap" and "Scan" buttons, a navigation bar with "Home", "Options", "History", and "Login" links, and a main content area displaying a "Scanning batch 20020009.003" report. The report includes a table of scan results and a list of images to be scanned.

Scanning batch 20020009.003

Image	Size	Time	Status
Image 1	1024	0.12	OK
Image 2	1024	0.12	OK
Image 3	1024	0.12	OK
Image 4	1024	0.12	OK
Image 5	1024	0.12	OK
Image 6	1024	0.12	OK
Image 7	1024	0.12	OK
Image 8	1024	0.12	OK
Image 9	1024	0.12	OK
Image 10	1024	0.12	OK
Image 11	1024	0.12	OK

Exception Handling

Move up

Insert before

Remove

Remove all

TIFF Image  
Viewer